

# Bid by Proxy Sheet

If you or friends, relatives, or coworkers are interested in bidding one or more items at the auction but **are unable to attend the event**, use the form below to bid by proxy. We will have one of our silent shopper volunteers bid on the item or items on your behalf until the maximum bid amount has been reached. All bids by proxy will remain confidential and bids will be placed according to the same rules and process as those attending the auction. Please be aware that we will do our best to bid according to your instructions but we cannot guarantee that you will win any item or that your maximum bid will be submitted by the volunteer in time.

You must return this form to the office by noon or email it (or all the necessary information from it) to [swalters@claytonacademy.org](mailto:swalters@claytonacademy.org) by noon on Friday, February 24, 2012, if you want to submit a proxy bid. To submit a proxy bid, you must provide a credit card to charge in the event you are the winning bid.

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Name and Catalog Number of Item(s) You Wish to Bid On (as listed in catalog):

Maximum Amount You Wish to Bid

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Your Name: \_\_\_\_\_

Address: \_\_\_\_\_

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Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Payment (Circle): Mastercard   Visa   Discover   Expiration Date: \_\_\_\_\_

Credit Card Number: \_\_\_\_\_

3 Digit Security Code: \_\_\_\_\_

I hereby authorize a volunteer to place the bid or bids indicated above up until the maximum amounts I have indicated. I understand the card entered above will be charged for any item that I win as a result of this proxy bid:

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(Signature)